



**CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE
FORT WAYNE CAMPUS**

**Monthly Meeting Minutes
March 20, 2018
Opened 1:33pm
Closed 2:59 pm**

MEMBERS PRESENT: J. Bacon, R. Boyd, L. Dutrieux, C. Hall, M. Helmsing, S. King, T. Luce, J. Martinez, J. Miller, S. Osmanovic, F. Rosales, J. Warfield

ABSENT: L. Ambrose, T. Clarke, F. Rosales

CALL TO ORDER: J. Bacon called the meeting at 1:33pm.

APPROVAL OF MINUTES: Approval of February 20, 2018 minutes; all in favor.

CSSAC ADVISOR'S NOTES: Gave an update on Success Factor. Waiting for Board of Trustees to announce the new launch date. Training continues.

TREASURER'S REPORT: Grants dispersed. CSSAC minutes printing of \$8.18.

COMMITTEE REPORTS:

Communication: Nothing new to report.

Fundraising: The Flower Power Fundraising event is happening now through April 8, 2018. Ideas to advertise the event are through the usual avenues plus Homeowner's association, CSSAC West Lafayette (Carrie Hanson), Purdue Extension and Master Gardeners.

Grants: C. Hall met with Colleen Dixon. The deadline for grant application is April 30, 2018. There are six applicants so far. <https://www.ipfw.edu/committees/cssac/grant-fund/>

Pride Plus: Proceed with contacting winner supervisor.

Purdue WL: Looking for someone to travel to West Lafayette. It is the 2nd Tuesday of every month, a nine-hour day. Board of Trustees approved additional time off during winter break. Randi may be interested in attending to absorb the information and bring back to Fort Wayne.

UNIVERSITY COMMITTEE REPORTS:

Budgetary Affairs Subcommittee: Submitted for consolidation of Career Services and OACS. Space is the biggest issue.

Revenue Subcommittee: – Survey is coming from the Revenue Committee.

Faculty Senate: Jens Clegg will be the new presiding officer of the Senate. HLC approved realignment and Purdue University Global. Questions regarding IU registration need to be directed to Cheryl Hine. Retention of students is a priority.

University Budget Committee: J. Bacon distributed handout. The Chancellor and Vice-Chancellors presented to the UBC on their budgets for Fiscal Year 2019. Presentations included how areas would reduce their budgets by 1.4% as a result of the 3% decline in credit hour enrollment, how they would reduce their budget if enrollment declines by more than 3%, and investments they would make if enrollment is down less than the currently projected 3%.

Summerfest: Did not meet.

NEW BUSINESS:

Bridge Question: “What is the purpose of the “Guest of the Chancellor” parking spaces located next to the building? What was their original intent? It seems that these are being used by a select few employees every day. Should they be changed to “A” parking spaces for all employees? Why do these select individuals get premium parking space, even better than those of us that have to purchase an “A” parking pass? These parking spaces could be turned back into metered spots used by anyone.”– Anonymous

Bridge Answer: Question will be sent forward.

Staff Recognition Luncheon: Save the date has gone out. Aramark will be catering the event. The food is chicken and salmon. Reserved tables can be purchased for additional \$20.

Hosting Campus: This year it is IPFW’s turn to host the yearly CSSAC meeting the 2nd Tuesday in June. Discussing where event will be held and start gathering items for the guests. What is our budget?

<p>CSSAC “THE BRIDGE”</p>

Question/Suggestion:

Name (Optional):

Campus Address (Optional):

Send BRIDGE questions to Tanner Clarke, KT 145 1-5706, Josh Bacon LA 153 1-6019. An electronic version of this form is available on the CSSAC web site at:

<http://www.ipfw.edu/committees/cssac/contact-us/bridge-questions.html>

IPFW CSSAC home page address:

<http://www.ipfw.edu/committees/cssac/>

West Lafayette CSSAC home page address: <http://www.purdue.edu/hr/cssac/Welcome.html>